



GOVERNMENT OF WEST BENGAL

Office of the Principal

Government General Degree College, Keshiary

P. O. Tilaboni Mahisamura, Dist. Paschim Medinipur, Pin – 721135

Website: www.ggdckeshiary.ac.in; Email: principalkeshiarygovtcollege@gmail.com

Memo No. T-01/GGDCK/2024,
NIT NO:SG-1/GGDCK/001/2024

Date: 01/02/2024

NOTICE INVITING TENDER

For and on behalf of Govt. General Degree College at Keshiary, the Officer-in-Charge, Govt. General Degree College at Keshiary, invites online item rate e - tenders as per format given in Annexure –I for the following works by two cover system. Pre-qualifying documents in a separate cover and Bid document with BOQ rate in another cover with an EMD of Rs. 15000/- are to be submitted by the Qualified Service Provider as detailed in the table below. Intending bidders may download tender documents from e-procurement portal of Govt. website www.wbtenders.gov.in The pre-qualifying and bid documents duly filled in all respect should be submitted online through e-portal from **(as per Server Time)**. Govt. General Degree College at Keshiary does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc. for online bids.

1.	Name of Work	:	Providing 4 (four) Nos. Security Guard (without Gun) for guarding the Govt. General Degree College, Keshiary for the period from 01/04/2024 to 31/03/2025
2.	Name and Address of the Office	:	Government General Degree College, Keshiary, P.O. Tilaboni Mahisamura, P.S. Keshiary, Dist. Paschim Medinipur, PIN 721135, West Bengal Email: principalkeshiarygovtcollege@gmail.com
3.	Eligibility of the bidders	:	Reputed, resourceful, experienced & bona-fide registered Private Agencies having experience of providing security service to at least two Govt. Institutions of West Bengal.
4.	Documents to be submitted along with the application	:	1. Copy of License for carrying on business of private Security Agency issued by the Home Department, Govt. of West Bengal, 2. Copy of ESI registration, 3. Copy of EPF registration, 4. Copy of PAN Card, 5. Copy of Trade License, 6. Copy of Service Tax registration 7. Copy of MSME Certificate and NSIC Certificate (If EMD exemption Claimed), 8. Tax clearance certificate 9. Credentials & 10. Annexure-II, III and IV on official pad of the agency/company as per format
5.	Quotation papers	:	Scanned copy on official pad of the agency/company as per given format

ANNEXURE-I

1	Description of work	PROVIDING SECURITY SERVICE WITHIN THE PREMISES OF GOVT. GENERAL DEGREE COLLEGE, KESHARIY
2	Security Charge (per head per shift) Minimum wages (A Zone)	TO BE FIXED BY GOVT. ORDER AND NOT TO BE QUOTED BY THE SERVICE PROVIDER.
3	Service charge (per head per shift)	TO BE RATE QUOTED BY THE SERVICE PROVIDER**
5	E.S.I CHARGE	TO BE FIXED BY GOVT. ORDER AND NOT TO BE QUOTED BY THE SERVICE PROVIDER.
6	E.P.F	TO BE FIXED BY GOVT. ORDER AND NOT TO BE QUOTED BY THE SERVICE PROVIDER.
7	Bonus	TO BE FIXED BY GOVT. ORDER AND NOT TO BE QUOTED BY THE SERVICE PROVIDER.
8	GST	TO BE FIXED BY GOVT. ORDER AND NOT TO BE QUOTED BY THE SERVICE PROVIDER.

**** Selection of agency will be made on the basis of Service Charge only. No bidder can charge less than Rs.1.00 only (Rs. One only) as service charge. (THE QUOTED RATE SHOULD BE REASONABLE, LOGICAL AND CONVINCING)**

IMPORTANT DATE AND TIME SCHEDULE:

Sl.	PARTICULARS	DATE & TIME
1	Date of uploading (Publishing) of N.I.T. Documents (Online)	03.02.2024 at 03:00 pm
2	Documents download start date (Online)	03.02.2024 at 03:00 pm
3	Bid proposal submission start date (Online)	03.02.2024 at 03:00 pm
4	Document download end date (Online)	26.02.2024 at 09:00 am
5	Bid proposal submission end date (Online)	26.02.2024 at 09:00 am
6	Bid opening date for technical evaluation (Online)	28.02.2024 at 10.00 pm

Sd/-
Officer-in-Charge
Government General Degree College, Keshiary