



**Government of West Bengal**  
**GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY**  
P.O.TILABONI MAHISAMURA P.S. KESHIARY DIST. PASCHIM MEDINIPUR, PIN 721135  
[www.ggdckeshiary.ac.in](http://www.ggdckeshiary.ac.in)

MemoNo.162/GGDCK/2022,

Date:02.07.2022

**NOTICE INVITING TENDER**

Reference to Notification No. 507-Edn(CS)/10M-95/14, dated 30<sup>th</sup> June, 2022, sealed quotations on company pad are hereby invited from this date of 02.07.2022 for hosting online Under Graduate admission of Government General Degree College, Keshiary for the academic session 2022-2023. The specification of the tender is tabulated below. The interested companies may seek details of the mentioned work from the Admission Committee of this college (email: [ugadmission@ggdckeshiary.ac.in](mailto:ugadmission@ggdckeshiary.ac.in)) and the sealed tender with associated relevant document would be received by the Office of the Principal till the date and up to the time specified herein.

1.	Name of work	:	Development and hosting of the online Under Graduate admission procedure of Government General Degree College, Keshiary for the academic session 2022-2023
2.	Name and Address of the Office	:	Office of the Principal, Government General Degree College, Keshiary P.O.-Tilaboni Mahisamura, Dist.Paschim Medinipur, PIN721135, West Bengal
3.	Quotationer whose quotations are eligible for consideration in financial bid	:	Reputed resourceful, experienced (minimum two years of UG admission in two colleges) and <i>bona-fide</i> registered private agencies who comply with the key technical criteria tabulated herewith: i. Provide sms package for notification to applicants and admin ii. Provide customized, AISHE, AQAR and Vidyasagar University registration compatible admission database iii. Provide Admin. controlled interphase iv. Provision to avoid multiple registration using the same mobile number v. Provision to do multiple submission against same registration vi. Provision for online payment of admission fees through payment gateway by pre-existing payment aggregator vii. Provision to adapt with any interim admission related notification by the Dept. of Higher Education, Govt. of West Bengal and Vidyasagar University leading to the completion of the process of registration at no extra charge viii. Satisfy the College Admission Committee through online demonstration [online demonstration on 09.07.2022 (Saturday) between 11:00 AM and 04:00 PM and on 13.07.2022 between 11:00 AM and 02:00 PM] via link and slot to be shared by the college on expression of interest for the same at the email ID: <a href="mailto:ugadmission@ggdckeshiary.ac.in">ugadmission@ggdckeshiary.ac.in</a>
4.	Last date & time of submitting quotation	:	<b>13.07.2022 (Wednesday), up to 02:00 P.M.</b>
5.	Last date and time of giving online demonstration	:	<b>13.07.2022 (Wednesday), up to 02:00 P.M.</b> (only through prior appointment as mentioned in Sl. No. 3 point (viii) of this table)
6.	Opening of quotations	:	<b>After 3.00 P.M. on 13.07.2022 (Wednesday)</b>
7.	Document to be submitted along with the application	:	i. Copy of PAN card (self attested) ii. Copy of GST registration certificate (self attested) iii. Copy of Service Tax Registration/Trade License (self attested) iv. Experience/Credential and relevant document (self attested)
8.	Quotation Paper	:	<b>On company pad</b>
9.	General guideline	:	i. The bidding agency must have to qualify the technical session through online demonstration of their proposal before the College Admission Committee for being considered for the financial bid ii. The financial bid has to be quoted in INR (Rs.) only mentioning all admissible tax. iii. The rates should remain valid for the period up to 31 <sup>st</sup> March 2023 iv. In case there exist any tie in the quoted financial bids among competing agencies, preference would be given to the agency whose experience in serving UG college admission procedure is more under Vidyasagar University v. The agency which wins the bid should keep itself ready to take up the work within two (02) days from the date of issue of work order or from any other special date as will be mentioned vi. No conditional/ incomplete rate will be accepted under any circumstances. vii. The agency engaged for this work will have to maintain a regular contact with the college authority. viii. No claim will be entertained for the permanent services. ix. The undersigned reserves the right to terminate the agreement at any time without assigning any reason what so ever. x. Payment to the agency shall be made as per availability of fund. xi. Statutory deduction as applicable shall be made from the bill of the agency xii. Disposal of Disputes: In case of any dispute, the College's decision will be treated as the final and conclusive. All legal actions are subject to Kolkata jurisdiction only.

Sd/-  
**Officer-in-Charge**  
Government General Degree College, Keshiary